

## Schedule 1

### Details of the Agreement

Item	Description
1. The Partner Institution	Justus Liebig University Giessen (JLU)
2. Joint Award	<ul style="list-style-type: none"> <li>- Degree of Doctor of Human Biology (Doctor biologiae hominis, Dr. biol. hom.) or</li> <li>- Degree of Doctor of Veterinary Medicine (Doctor medicinae veterinariae, Dr. med. vet.) or</li> <li>- Degree of Doctor of Animal Biology (Doctor biologiae animalium, Dr. biol. anim.) or</li> <li>- Degree of Doctor of Philosophy (Ph.D.)</li> <li>- Degree of Doctor of Natural Sciences (Doctor rerum naturalium, Dr. rer. nat.)</li> </ul>
3. Term	The Agreement commences on September 1, 2016 and shall be valid for the duration of the International Research Training Group.
4. Responsibility for doctoral candidature	Promotionsausschuss (doctoral committee) of JLU's Faculty of Medicine, JLU's Faculty of Veterinary Medicine and JLU's Faculties of Natural Sciences and Ph.D.-Ausschuss (Ph.D. committee) Monash University's Graduate Research Committee.
5. Faculties, department and schools that may participate in the Program	<p><b>Monash:</b> Faculty of Medicine, Nursing and Health Sciences.</p> <p><b>Partner Institution:</b> Faculty of Medicine, Faculty of Veterinary Medicine and Faculty of Biology and Chemistry of JLU Giessen.</p>
6. Details of key persons	<p><b>Monash:</b></p> <ul style="list-style-type: none"> <li>- the academic co-ordinator of the Program Professor Kate Loveland School of Biomedical Sciences Building 76/77, Clayton +61 3 990 29337</li> <li>- the head of the academic unit A/Professor Sharon Ricardo (Associate Dean Research Degrees) Faculty of Medicine, Nursing and Health Sciences Building 58, Clayton +61 3 990 50671</li> <li>- the administrative co-ordinator of the Program Dr Jennifer Scott Program &amp; Policy Manager, Research Degrees, Research Degrees Office Faculty of Medicine, Nursing and Health Sciences Building 58, Clayton</li> </ul>

	<p>+61 3 990 20597</p> <p><b>Partner Institution:</b>  - the academic co-ordinator of the Program  Prof. Dr. Andreas Meinhardt  Department of Anatomy and Cell Biology  Justus Liebig University Giessen  Aulweg 123  35392 Giessen, Germany  +49 (0) 641 9947024</p> <p>- the head of the academic unit  Dean of the Faculty of Medicine  Prof. Dr. Wolfgang Weidner  Dean's Office of the Faculty of Medicine  Justus Liebig University Giessen  Klinikstraße 29  35392 Giessen, Germany  +49 (0) 641 99 48000</p> <p>- the administrative co-ordinator of the Program  Pia Jürgens  Department of Anatomy and Cell Biology  Justus Liebig University Giessen  Aulweg 123  35392 Giessen, Germany  +49 (0) 641 47173</p>
7. Prescribed number of candidates	<p>The prescribed number of candidates for Monash is 16.  The prescribed number of candidates for the Partner Institution is 16.</p>
8. Regulations for Doctoral Research	<p><b>Monash:</b>  The relevant regulations for conducting doctoral research are:</p> <ul style="list-style-type: none"> <li>• The Handbook for Doctoral Degrees</li> </ul> <p><b>Partner Institution:</b>  The relevant regulations for conducting doctoral research are the "Promotionsordnung" (doctoral regulations) and "Ph.D.-Ordnung" (Ph.D. regulations) of JLU's Faculty of Medicine, Faculty of Veterinary Medicine and Faculties of Natural Sciences</p>
9. Intellectual property	<p>As candidates enrolled in this Joint Award are participating in research projects as part of an established and funded collaboration between Monash and IRTG Giessen, all students are required to assign any</p>

	intellectual property arising from their research in equal parts to Monash and IRTG Giessen with the exception of copyright in their thesis
10. Examination requirements	Examination requirements are specified in the: " <i>Promotionsordnung</i> " (doctoral regulations) and " <i>Ph.D.-Ordnung</i> " (Ph.D. regulations) of JLU's Faculty of Medicine , Faculty of Veterinary Medicine and Faculties of Natural Sciences; and the Monash Doctoral and PhD Regulations, and Handbook for Doctoral Degrees
11. Language requirements of the thesis	No additional requirements different from clause 11.4.b) of the Joint Award Doctoral Program Agreement
12. Publication of Thesis	<p><b>Monash:</b></p> <p>The procedures for depositing and publishing theses are regulated by the Handbook for Doctoral Degrees.</p> <p><b>Partner Institution:</b></p> <p>The procedures for depositing and publishing theses are regulated by the "<i>Promotionsordnung</i>" (doctorate regulations) and "<i>Ph.D.-Ordnung</i>" (Ph.D. regulations) of JLU's Faculty of Medicine, JLU's Faculty of Veterinary Medicine and Faculties of Natural Sciences.</p>
13. Testamur	<p>Both institutions aim to provide a joint testamur. The words to be included on the testamur (certificate) of each Institution include:</p> <p><i>"This award was pursued under a Joint doctoral program between Monash University and Justus Liebig University Giessen"</i></p>

## Schedule 2

### Candidate Schedule (Template)

*Schedule made pursuant to the Joint Award Doctoral Program Agreement signed by Monash and the Partner Institution on [insert date of the Agreement] and specifically incorporated into that Agreement pursuant to clause 8.*

#### JOINT DOCTORAL SUPERVISION COTUTELLE AGREEMENT

Between

**Justus Liebig University Giessen**

Ludwigstrasse 23

35390 Giessen

Germany

Represented by its President, Prof. Dr. Joybrato Mukherjee

and **Monash University Melbourne**

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represented by **X**

This agreement between the above mentioned institutions specifies administrative and academic details as follows:

#### Title I – Administrative Details

1. Candidate's Name/ Host Institution and Guest Institution	This agreement for joint doctoral supervision is concluded for <b>NAME</b> , ("the candidate") enrolled as a doctoral candidate at <b>X</b> University as the leading ("Home") university of the joint doctorate. <b>The candidate</b> will also be enrolled as a doctoral candidate (Dr./Ph.D.) at <b>Y</b> ("Host") University.
2. Supervision/ Duration	The Cotutelle enrolment will commence in <b>20XX</b> . It will last for a period of 3 years with a possible one-year extension by mutual agreement. The above-named candidate will be supervised by at least one supervisor of each university. The work will be carried out in the two

	institutions. At least X months in 20XX and 20XX will be spent at X University, and the remaining time at Y University.
3. Enrolment	The candidate will be required to meet demands for all usual conditions of enrolment as a doctoral student at X University. In order to obtain all the benefits of candidature, the candidate will also enroll at Y University and comply with any relevant requirements of such enrolment.
4. Tuition/Fees/Travel Costs	<p>Candidates who take part in a joint doctoral supervision shall pay any tuition or monthly fees which arise to their home university, and are exempted from such payments to the host university.</p> <p>Expenses for transport, residence (room and board), as well as health insurance in accordance with the regulations of the host country and administrative fees, shall be carried by the respective students. During their stay in the host country, students are obliged to have sufficient health insurance coverage.</p> <p>The candidate's travel costs between institutions will be covered by the candidate, if not agreed otherwise.</p> <p>Candidates enrolled at JLU Giessen are required to pay a charge to third parties. The semester contribution of approximately 250 Euros per semester has to be paid upon enrolment and will be transferred mainly to the "Studentenwerk" for student services and the student union. The contribution includes the costs for the Giessen Student ID Card with which students can get reduced meals at JLU's student restaurants. The student ID Card also entitles students to use public transport for free within nearly the whole Federal State of Hesse. The fee also includes internet access, the fees for the Students' Union, and serves as the library card.</p> <p>International candidates are required to hold Overseas Student Health Cover (OSHC) for the duration of their stay in Australia. OSHC provides insurance to assist international students meet the costs of medical and hospital care which they may need while in Australia. OSHC also includes ambulance cover and limited pharmaceuticals.</p>
<b>Title II – Academic Details</b>	
1. Project Details	<p>The proposed title of the thesis is: "Title"</p> <p>The supervisor at X University is Prof. Dr. Name</p> <p>The supervisor at Y University is Prof. Dr. Name</p> <p>The supervisors will be jointly involved in the continuing assessment of the candidate's work in progress and will fully carry out their responsibilities in accordance with the rules and requirements of their respective institutions. Where any such rules and requirements between the institutions are in conflict, the supervisors will negotiate a compromise suitable to both institutions.</p>
2. Supervision	The candidate, the supervisors and the institutions will comply with the relevant institutional policies with regard to intellectual property in

	order to protect the doctoral (Dr./PhD) research and the publication of research results.
3. Submission and Examination	<p>The thesis will be submitted and examined according to a process that satisfies the regulations at both universities. At Monash University the regulations are specified in the Handbook for Doctoral Degrees. At Giessen University the regulations are specified in the respective Doctoral or PhD Regulations.</p> <p>In case of contradictory regulations, both universities will make every reasonable effort to reach an agreement which takes into account the basic concepts of both universities.</p>
4. Language	The thesis will be submitted in English, with an abstract in both English and German.
5. Joint Award	<p>The two Institutions, based on their respective procedures pertaining to the submitted thesis, intend to award the degree of Doctor of Philosophy of Monash University and the degree of Dr. X for Justus Liebig University Giessen, subject to the satisfactory completion of all award requirements by the candidate.</p> <p>Recommendation for the award of the particular university degree will rest solely with the respective University. A decision to award the degree by either University is not binding upon the other.</p> <p>Both partners aim to award a joint certificate. Each institution will issue a separate testamur to candidates which will include the words:</p> <p><i>"This award was pursued under a Joint doctoral program between Monash University and Justus Liebig University Giessen."</i></p>
6. Compliance	The signatories of the current agreement will comply with existing regulations in their respective institutions and countries regarding the filing, registration of copyright, description and reproduction of the thesis.

<b>Signatories</b>	
Signed for and on behalf of Justus Liebig University:	Signed for and on behalf of Monash University:
<b>The supervisor at Justus Liebig University:</b> <b>Professor Dr Name</b> <b>Date</b>	<b>The supervisor at Monash University:</b> <b>Professor Dr Name</b> <b>Date</b>
<b>The Head of the Doctoral or Phd Committee (“Promotionsausschussvorsitzender”):</b> <b>Professor Dr Name</b> <b>Date</b>	
<b>The Dean of the Department:</b> <b>Professor Dr Name</b> <b>Date</b>	<b>The Head of the Academic Unit:</b> <b>Professor Dr Name</b> <b>Date</b>
<b>The President:</b> <b>Professor Dr Name</b> <b>Date</b>	<b>The Vice Provost (Graduate Education)</b> <b>Professor Dr Name</b> <b>Date</b>
The <b>CANDIDATE</b> acknowledges that he or she has read and understood the Agreement (including this Candidate Schedule): <b>Name of signatory:</b> <b>Signature:</b> <b>Date:</b>	