



SUPPORT AND RESPONSIBILITIES FIND THE RIGHT CONTACT AT JLU



International Office Support Services for International Students

- First contact point for open questions on:
 - Residence permit / visa extension
 - Health insurance
 - Finding accommodation
 - Financial support
 - Social and intercultural engagement
- Orientation week for international students (OWIS)
- Written statement for Immigration Authorities
- (Informative) events, workshops and intercultural trainings
- Status talks
- Graduation scholarships and DAAD prize
- Career support

Registrar's Office Application and Admission of International Students

- Application (uni-assist process, status)
- Numerus Clausus
- Academic qualifying course (Studienkolleg)
- Admission (academic qualifying course and degree programmes)
- Admission to DSH exam
- Language certificates
- Enrolment
- Change of university

- First contact point for open questions on:
 - Certificate of enrolment
 - Change of address
 - Re-registration
 - Change of course of study
 - Request for semester of leave
 - De-registration

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International Office German as a Foreign Language

- German courses in preparation for academic study and study-accompanying German courses
- Registration for German courses
- Exemption from German language test for enrolment
- DSH exam

auslandsamt-kurse@admin.uni-giessen.de

IT Service Center

- Stud.IP access
- Ordering of student ID card

Faculty

(Study Coordination, Examinations Office)

- Discipline-specific orientation weeks (Bachelor and State Examination)
- Discipline-specific orientation days (Master)
- Examinations and study regulations
- Recognition of credit points
- Choice of modules and study organisation
- Registration for courses
- FlexNow
- Examinations
- Transcript of records

www.uni-giessen.de/faculties

iam.uni-giessen.de (support: iam@uni-giessen.de)



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