

## ***Cumulative doctorate at the FB 03 of JLU Giessen***

The following summarised information is provided by the Doctoral Committee for the submission of a cumulative dissertation.

The intention and purpose of this special regulation is to ensure the quality standard that applies to monographic theses. The reviewers expressly comment on this in the first part of their reviews on the question of fulfilment.

### ➤ Work "Cumulative dissertation"

- Cover sheet with title of the work
- Table of contents
- Cover text with an introduction to the topic (introduction, at least 15 pages) and a concluding discussion (key findings and scientific contribution, at least 15 pages)
- At least 3 publications that clearly illustrate the step-by-step treatment of a topic, demonstrate a clear thematic coherence and have been or will be published in relevant scientific publications with a peer review process (preferably double-blind),
  - o at least 2 of these have been published (not older than 5 years),
  - o one further paper accepted for publication,
  - o of which at least 2 articles with sole or main authorship,
  - o of which more than half of the submitted articles without co-authorship of a reviewer.
- Bibliography for the cover text
- Submission
  - o Continuous pagination of all pages (also applies to possible appendices)
  - o Published writings bound in the form in which they are published in (online) journals, books or as book contributions
  - o in bound form in triplicate.

➤ **Additionally in bound form a separate overview with**

- Cover page: Title of the work
- Table of contents
- List of writings
  - o with complete bibliography and number of pages
  - o Description of whether one or more publications were written with peer reviewers
- Written proof of the peer review process for 3 publications (confirmation from the editorial office that the peer review process was carried out)
- Percentage of own contribution to publications in the case of co-authorship, confirmed in a self-declaration signed by all participants
- List of all publications published with the reviewers or one missing publication
- Submission, paginated throughout, in perforated form in a loose-leaf binder in triplicate.

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If submitted contributions have been published with a reviewer, an additional reviewer is required. In this case, both the work and the separate overview must be submitted in quadruplicate.

If the review is in English, the separate overview must also be submitted in English.

*Prof Dr Michaela Timberlake  
Chair of the doctoral committee*