**Please scan the completed and signed application form and send it to:**   
[schliessberechtigung-e3@admin.uni-giessen.de](mailto:schliessberechtigung-e3@admin.uni-giessen.de)

**1. Select campus area**

|  |  |  |
| --- | --- | --- |
| **Town Centre Campus**  [University Centre](https://www.uni-giessen.de/JLUmaps/?id=189852&lang=de)  [Zeughaus](https://www.uni-giessen.de/JLUmaps/?id=189853&lang=de) | **Campus for Cultural Studies and Humanities**  [Law and Economics](https://www.uni-giessen.de/JLUmaps/?id=189857&lang=de)  [Philosophikum I & II](https://www.uni-giessen.de/JLUmaps/?id=189848&lang=de)  [Sports / Kugelberg](https://www.uni-giessen.de/JLUmaps/?id=189856&lang=de) | **Campus for Natural and Life Sciences**  [Seltersberg](https://www.uni-giessen.de/JLUmaps/?id=189859&lang=de)  [Seltersberg / Medicin](https://www.uni-giessen.de/JLUmaps/?id=189860&lang=de)e  [Seltersberg / Veterinary Medicin](https://www.uni-giessen.de/JLUmaps/?id=189861&lang=de)e |

**2. JLU-Chipcard User**

|  |  |
| --- | --- |
| Surname: | |
| First name(s): | |
| Institution/ex. company: | Telephone: |
| (Work) e-mail address:  (Please pay attention to correct spelling!) | |
| Number of the JLU-Chipcard: **2 6     -** | |

**3. Locking authorisations**

|  |  |  |
| --- | --- | --- |
| Building: Select an element | Barrier | Flextime |
| **Period of validity**  Winter semester  (= Oct 1 to March 31)  Summer semester  (= April 1 to Sep 30)  other period: | **Locking groups** (if known)  Offline locking group(s):  Online locking group(s):  Room(s): | |

**4. Authorisations**

|  |  |
| --- | --- |
| **Supervisor**  Name:    Date, signature, official stamp | **Locking plan manager**  Name:    Date, signature, official stamp |

|  |
| --- |
| Locking authorisation granted    Date, signature Dept. E3 |