

Erasmus+ Programme

Key Action 1 – Higher Education

Students Mobility for Traineeship

Hosting SCHOOL

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| SCHOOL INFORMATION | |
| Name of the school | IISPT “Via Pedemontana” |
| Address inc post code | Via Pedemontana, snc - 00036 Palestrina (RM) - Italy |
| Telephone | +39069538087 |
| Fax | +39069537963 |
| E-mail | rmis00400b@istruzione.it |
| Website | www.professionalepalestrina.it |
| Number of employees | 155 teachers,15 laboratory assistants, 8 administrative assistants, 16 auxiliary workers |
| CONTACT DETAILS | |
| Contact person for this traineeship | Mrs Cristina Cerreti |
| Department and designation, job title | Department of foreign languages, teacher of French |
| Direct telephone number | +393382994866 |
| E-mail address | cristina.cerreti@istruzione.it |
| APPLICATION PROCEDURE | |
| Who to apply to (including contact details) | Mrs Marina Proietti, Headmaster  rmis00400b@istruzione.it |
| Deadline for applications (if any) | No real deadline, though we can guarantee a longer traineeship if we receive applications before the second week of September 2014. |
| Application process | Applicants will email their CVs and application letters to one of the above addresses.  All documents will be examined by a committee of teachers headed by the Headmaster. Professional skills and competences, as indicated in the following, will be taken into consideration, together with any information the applicant will consider relevant to the position.  Applicants will receive a reply via email. |
| TRAINEESHIP INFORMATION | |
| Subject area (languages; education; mathematics...) | Languages.  A special priority is given to English, followed by French. Spanish might be considered as an option, better if associated to one of the above.  Competences in specific subjects, such as Graphic Arts,Tourism, Fashion or Catering will be appreciated, as they could help in the planning of CLIL modules any subject concerning |
| Location | Palestrina and Cave, 40 km from Rome.  Our Institute is a high school with pupils aged 14-19, specialising in different areas, Graphic, Tourism, Fashion and Catering.  The school is easy to reach on foot from the town centre, and well connected to neighbouring towns and to Rome via public transport. The distance from the Universites of Rome is about 30 minutes by train. |
| Start Date | First week of October 2014. |
| Duration | 20-25 weeks (end of May). Shorter periods may be considered. |
| Working hours per week | 14-18, including 1 hour weekly tutoring and 1 hour Italian course |
| Description of activities,tasks | The Trainee will work with the L2 teachers (English or French).  His/her main task will be to improve students’ fluency in the spoken interaction, through conversations, video watching and reading activities.  Trainee will be involved in CLIL oriented activities   * to improve students’ skills in interpersonal communication, critical thinking and literacy in the foreign language(s) * to intensify language exposure and enhance student motivation * to enable students to acquire curiosity and develop their interaction skills   Trainee will encourage students’ awareness of a wider European dimension and an international community, by presenting relevant aspects of his/her country of origin, sharing some of the activities of ongoing European projects (Erasmus plus Partnership), and helping start an e-Twinning project.  The trainee is considered a language and cultural resource for the whole school. His/her participation in all the activities organized by the school will be strongly promoted and he/she will be given the opportunity of teaching about his/her country and any subjects he/she is expert in. |
| COMPETENCES REQUIRED | |
| Languages and level of competence required | Italian A2, English and/or French B2/C1 |
| Computer skills and level of skills required | Good command of word processing and other applications,  acquaintance with Internet and Interactive Whiteboard tools. |
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