



Institución
Educativa SEK
Est. 1892

Erasmus+ Student Work Placement

French & English speaking Classroom Assistant for Spanish Residential school in the French Alps

EMPLOYER INFORMATION	
Name of organisation	SEK International Schools
Address inc post code	Colegio Internacional SEK-Les Alpes St Nicolas La Chapelle, Flumet-Val d'Arly. 73590 Flumet, France
E-mail	anita.pineda@sek.es
Website	http://www.sek.es/
Short description of the company	SEK Les Alpes International School is a private international school educating children from 12 - 16 years of age. 50 % of the tuition is given in English whilst the remainder is given in Spanish and French. We follow the International Baccalaureate Programme (MYP)
CONTACT DETAILS	Anita Pineda Sampson International Placement Supervisor
Application Procedure	Send CV, Skype details and covering letter to anita.pineda@sek.es Once reviewed, suitable applicants will be contacted and interviewed by skype.

PLACEMENT INFORMATION	
Position	Suitable for students with an interest in mountain sports (skiing, rafting, climbing, canyoning) with preferably B1 level of French.
Description of activities	<u>Role in the school (information provided by previous placement student)</u> <ul style="list-style-type: none">- Help to prepare the students for the Cambridge English exams- Assist in all English taught subjects- Help to correct students English classwork- Provide English oral classes for the students- Supervise study period from 18:00 – 20:00 (on rota)- You live in the residence so all of your meals are provided for you and you're clothes washing is done for you on a weekly basis. Every week the students do different sport activities such as canyoning, rafting, climbing etc and during the ski season (the whole of the 2 nd trimester) they ski 3 days a week. If you're on

	<p>supervision you are obliged to attend the activity with the students, however you can still go and do the activity (for free) even if you're not!</p> <p>Trips! During the semesters there are various day trips to cities such as Lyon, Annecy and Geneva. In the 3rd trimester there is a 4 day trip to Paris.</p> <p>Language: The principle language in the school is Spanish. However it is helpful to have a good level of French to communicate with the activity instructors and French speaking staff. You can attend the French classes that are focused on low and intermediate levels. (up to B1 levels). That said, you are obliged to speak to the students in English at all time and 2 of the permanent staff speak English.</p>
Locations	Flumet, French Alps;
Duration	Preferably the whole academic year until June 20th 2020. One or two term placements may be considered.
Working hours	Maximum 35 hours per week, or as required by your University
Accommodation	Accommodation is provided free of charge in the school residence, There are no bills or rent to pay.
Details of "in kind" support to be provided	<p>Full board is provided.</p> <p>Transport is provided from/to the airport on day of arrival and departure.</p>

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS	
Languages and level of competence required	<p>English: Native or minimum level C2 (CEFR) is required.</p> <p>French: Native or minimum level B2</p> <p>Spanish: preferable but not essential.</p>
Computer skills and level of skills required	Competent level Microsoft Word, Excel, Outlook and PowerPoint, Blogs
Other	Personal Travel Insurance, ICPC and EHIC to be provided by student.

INFORMATION PROVIDED BY	
Name	Anita Pineda Sampson
Department / Function	International Placement Coordinator
E-mail address	anita.pineda@sek.es
Date	16/10/2018