

Application Form International Winter University in International Human Rights Law and International Humanitarian Law 2025

The following steps will guide you through our application form. Nevertheless, if you have any questions during/concerning the application process, please do not hesitate to contact the team via email at winterlaw@recht.uni-giessen.de

The following documents need to be submitted from the **1st of September to the 30th of October 2024** via email, subject line: "Application for IWU 2025" in **one PDF document**.

- Signed and filled application form
- Updated CV
- Certificate of proficiency in the English language ★ (Obligatory for non-native speakers)
- Motivation letter
- Transcript of records

★ International English Language Testing System (IELTS), Test of English as a Foreign Language (TOEFL), completion of an academic degree, course or university degree in English, exchange period or English course in an English-speaking environment, etc.

★ Please note that high school diplomas are NOT valid evidence of proficiency in English for the selection criteria. (Excluding the case in which you have completed the entirety of your high school studies in English)

★ If you apply for a scholarship, you also need a letter of reference from one of your professors/lecturers, a motivation letter and a transcript of records.

★ *The CV and the letter of motivation have to be in the English language!*

PERSONAL INFORMATION

Identity:

Family Name

First Name

Gender

Male / Female / Other / Prefer not to say

Date of birth

dd.mm.yyyy

Country of birth

Nationality

ADDRESS

Contact data:

Country

Street

ZIP Code

City

Phone (+ country calling code)

Email

*Please note: Emails will be our main tool of communication through which you will receive all important information! **Please make sure to type it in clearly and correctly.***

LANGUAGE SKILLS

Mother tongue

Mother tongue 2

English proficiency (personal opinion)

Beginner / Elementary / Intermediate / Upper
Intermediate / Advanced / Fluent / Mother Tongue

Note: Please circle the suitable answer on the level of your English proficiency.

EDUCATIONAL BACKGROUND

Current Studies

Name of home university

Country of home university

Faculty/Department

Study Path

Degree/Qualification pursued at home institution

Undergraduate, Bachelor /
Undergraduate, State Exam / Graduate, Master /
Ph.D. / Working Professional

Number of higher education study years

1 / 2 / 3 / 4 / 5 / 6 / 7 / 8 / more than 8

TERMS AND CONDITIONS

The Winter University is hosted by the Justus Liebig University Giessen, but participants in the Winter University will not be enrolled as regular students of the Justus Liebig University Giessen.

Payment Policy: application fee

Upon acceptance, the application fee of 250 € is due 14 days after acceptance, and the full program fee is due 28 days after acceptance. Each participant will receive details on payment options after their acceptance to the program. Payments may only be made by bank transfer. If a participant does not fulfill their payment obligations, they hereby acknowledge and agree that their application will automatically be rejected.

Cancellation Policy:

If you registered for the International Winter University program at the Justus-Liebig-University Giessen, please note the following Terms and Conditions:

- If you got accepted for a particular program and also accepted the offer, you need to pay a service fee of 250 €. This service fee will not be refunded under any conditions.
- The date of rescission during the particular year will influence the refunded amount of the already paid program fee. (until 31st October: 100%, until 30th November: 75%, until 15th December: 50%, until 31st December: 25%)
- No refunds will be issued after the 31st December.

Governing Law and Jurisdiction

This contract shall be governed by the laws of the Federal Republic of Germany. The place of jurisdiction for all disputes arising hereunder shall be the courts of ordinary jurisdiction in Giessen.

By submitting this application form, the applicant certifies that they wish to participate in the International Winter University in International Human Rights Law and International Humanitarian Law and that they acknowledge and accept to be legally bound by the terms and conditions stated above.

Terms of Conditions accepted:

Yes

No

Declaration of consent for the use of photographs, videos, and audio recordings

Subject to the data protection statement below, I hereby consent to the University Giessen using photographs, videos, or audio recordings in which I feature, which were created during the online Winter University 2025. I hereby agree that the lecture and events **will be recorded as audio and video**. The Winter University team may choose the platform through which the recordings will be made. The recordings may be published by the University as a video-/datastream and may be distributed, as downloads, to the participants of the Winter University 2025 via internet portals/websites, to allow the university to display its activities. I also consent the photographs, videos, and audio recordings may be used in print media, on websites and/or on social media sites.

Declaration of consent for the use of photographs, videos, and audio recordings accepted:

Yes

No

DATA PROTECTION

The Justus-Liebig-University is processing personal data for the purposes of the application process and implementation of the Winter University. The legal basis is Article 6 (I) EU-GDPR. Your obligation to provide the data, without which the application cannot be submitted, arises from the application itself.

Your data can be passed to external administrative institutions, such as the city council (e.g. for bus tickets) or the insurance department.

Your data will be stored over a period of 5 years. You are entitled to require access to your data at any time. Furthermore, you are entitled to have your data corrected or its processing restricted (Art. 15, 16 and 18 EU-GDPR). In case you consider your data processing illegal, you have the right to complain in front of the Hessian data protection commissioner (Art. 77 EU-GDPR, §55 Hessian Data Protection and Freedom of Information Law). Above that, you are entitled to withdraw your consent referring to the data processing or to desire a deletion of your data (Art. 7 (III), Art. 17 EU-GDPR). Moreover, you can demand the transmission of your data in a portable form or its transfer to another controller (Art. 20 EU-GDPR).

Responsible for the data processing of the Justus-Liebig-University is the Justus-Liebig-University Gießen, Ludwigstraße 23, 38390 Gießen, Germany, represented through its president. Data Protection supervisors are:

Axel P. Globuschütz
Ludwigstraße 23, Raum 227
35390 Gießen
Datenschutz@uni-giessen.de
Tel. 0641-99 12230

Dr. Robert Pfeffer
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35390 Gießen
Datenschutz@uni-giessen.de
Tel. 0641-99 12250

Data Protection Statement acknowledged:

Yes

No

Date, Place

Signature

RELEVANT DOCUMENTS TO BE ATTACHED

Please ensure to have all the below documents attached to your application.

- Updated CV
- Certificate of proficiency in the English language (Obligatory for non-native speakers)
- Motivation letter
- Transcript of records
- Please note: If you apply for a scholarship, you also need a letter of reference by one of your professors/lecturers.

Please submit the complete application to: winterlaw@recht.uni-giessen.de